

Minutes of Little Hallingbury Neighbourhood Plan Steering Group.

Thursday 22nd January 2026 - 7.30pm.

Present: Steve Gardiner, Donna Johnson, Brenda Layton, Val McKirdy, Sue Meyer, Robert Wingard.

Apologies: Cara Fitzgerald, Jane Fitzgerald, Keith Summerford.

Minutes of the last meeting: Agreed

1 Reg 14 Responses:

- 127 Reg 14 Surveys returned 2 spoilt*
- 2 LGS Landowners LHPC and National Trust
- Developer – Nexus/Hawkridge*
- 7 Statutory Consultees
 - Uttlesford District Council*
 - Essex County Council*
 - Essex Police*
 - National Trust
 - Natural England
 - Historic England
 - National Gas

2 Feedback to residents. The draft document providing residents feedback was discussed. This will be put onto LHNP website for residents and others to view once finalised. SG to review and add to the current draft as appropriate.

Policy amendments in response to residents feedback agreed as follows:

- The Spatial Strategy policy 5.01 will be reviewed to strengthen the protection of the countryside edge and settlement boundary to prevent coalescence and loss of village form.
- The Affordable Homes policy 5.09 will be reviewed to strengthen local-connection criteria for all affordable homes not just RES, subject to conformity with strategic policy and national guidance.
- The Important Views policy 5.03 wording has been amended as follows: *Development proposals should demonstrate how they have been sited, designed, and landscaped to minimise and mitigate adverse impacts on the identified view.* Following feedback and a further Important View will be added.
- The Biodiversity and Habitats Protection. Policy 5.13. will be strengthened to reflect local expectations that BNG should be delivered on-site wherever possible and contribute to nature recovery within the parish. And require a funded, site-specific ecological management and monitoring plan for a minimum period of 30 years, ensuring that habitat creation delivers measurable biodiversity gains and remains effective throughout the lifetime of the development.

3 Consultation Feedback Review: Detailed feedback from all Statutory Consultees listed above was reviewed. The Steering Group considered the Statutory Consultees feedback marked * above and agreed the necessary responses and resulting changes. These are being reviewed by the Planning Consultant.

4 Teams meeting with UDC James Blakey and Lois Bowser 20th Jan. Formal advice of LHPC approval to come from both SG and P Clerk. JB to provide copy of Local Plan approval letter and timetable.

LHNP SG advised to make policies focused and certain by using words such as will/must. Documents for Reg 15 submission to be provided in a share point folder or similar. JB to confirm. Confirmation of budget for Referendum from UDC still to be done.

5 Parish Council Meeting: Approval for Reg 15 submission meeting is scheduled for Tues 3rd Feb 2026.

6 A list of Independent Examiners has been circulated for consideration by SG. These will be research before proposing our preferred choice.

7 Design Code wording to be checked to see if advice from UDC can be implemented. RW.

8 Consultation Statement and Basic Condition Statement being prepared by JV.

Date of next meeting TBA