

## **Minutes of Little Hallingbury Neighbourhood Plan Steering Group.**

**Wednesday 17<sup>th</sup> September 2025 - 7.30pm.**

**Present:** Jane Fitzgerald, Steve Gardiner, Donna Johnson, Brenda Layton, Val McKirdy, Sue Meyer, Keith Summerford, Robert Wingard. **Apologies:** Cara Fitzgerald.

**Minutes of the last meeting:** Agreed.

**Feedback on Parish Council Briefing 12<sup>th</sup> Sept:** P Cll's have now been briefed on all aspects of the LHNP. Feedback on the Spatial policy 5.01 and Affordable Housing 5.09 was reviewed, and changes will be made to the criteria for those qualifying for affordable housing and the Spatial policy wording as a result.

**Feedback from Steering Group:** The revised wording for policies 5.01 and 5.09 was agreed. Community Aspirations section was circulated and the wording agreed by SG. Steering group members met on earlier on 17<sup>th</sup> Sept to look through sections 1-Introduction and 2-Neighbourhood Area, for these sections to be finalised.

It has also been agreed to update the Contents page Policy and Appendix reference numbers. The numbers on the LHNP website review page are now the current reference numbers for all to use.

The next set of documents uploaded onto the LHNP website review page will be amended to reflect these changes to both Policy and Appendix numbers.

**Local Green Spaces Appendix 3:** The final list of LGS to be designated was agreed. The current document needs to be completed to show the evidence for the Assessment of Local Green Spaces, and a new document Appendix 3 created to list the LGS which we are designating for inclusion in the LHNP document. JG to produce document by Mon 22<sup>nd</sup> Sept, maps will be provided by RW and photos by SG. This document needs to be ready for review by the planning consultant and Parish Councillors.

**Planning Consultant:** The planning consultant is ready to start work on Phase 1 of the work from 26<sup>th</sup> Sept, with a deadline of 10<sup>th</sup> October for completion.

**Design Consultant:** The Design consultant was in the Village and meet members of the Steering Group earlier in the day. A schedule for delivery of the LHNP text to the consultant and the design concepts back to the SG was agreed.

**Timeline:** The Timeline to deliver the various pieces of work to ensure we can go to the Reg 14 consultation in November was agreed. This has been circulated to the Steering Group.

**Reg 14 Residents Consultation:** Graphics are required for the consultation event in November, CF to be asked to prepare ideas for these. It was also agreed to reproduce relevant sections of the LHNP document once it has been designed, for use at the consultation event.

**Village Views Article for Oct edition:** The VV article was discussed and agreed.

**Dates of next meetings: Wednesday 8<sup>th</sup> Oct 7.30pm and Monday 13<sup>th</sup> October at 7.30pm both in the Village Hall meeting room.**