

Minutes of Little Hallingbury Neighbourhood Plan Steering Group.

Tuesday 20th August 2024 7.30pm.

Present: Cara Fitzgerald, Jane Fitzgerald, Brenda Layton, Val McKirdy, Sue Meyer, Keith Summerford, Robert Wingard. **Apologies:** Donna Johnson, Ben Maclean.

Minutes of the last meeting were agreed.

Design Code Report: Uttlesford DC has looked at our Design Code report, they responded as follows: *Thank you for sending through your Design Code. I have read it and it is a very comprehensive and thorough document and echoes the sentiments of the Uttlesford Design Code. There do not appear to be any compatibility issues with the Local Plan either.* With the blessing of both AECOM and UDC this makes the document a robust piece of evidence for the LHNP.

LHNP Policies: These policies will be central to the planning decisions in our area. The policies must be on issues that fall within the scope of planning control and must be related to something that can physically happen on the ground. A number of LHNP draft policies were outlined and it was agreed these are appropriate for the LHNP. A meeting to agree the detail of these will be arranged. Further work is required to obtain evidence for some policies as mentioned below. Consideration will also be given as to whether there are any other policies which should be included. The proposed draft policies will be consulted on at the forthcoming resident's engagement event in Oct.

Settlement Gaps: A NP policy to conserve the generally open and undeveloped nature of the gaps separating the distinct settlements; between Little Hallingbury and adjacent towns and villages is being considered. We have been advised that more evidence is required for this proposed NP policy. A quote has been obtained and a second quote requested.

Green Space Designation: The NPPF enables the designation and protection of land of particular importance to local communities as Local Green Spaces ('LGS') in neighbourhood plans. Such designations rule out new development other than in very special circumstances. It was agreed to undertake a Green Space assessment with a view to having a NP policy on this. A list of the Green Spaces in Little Hallingbury will be prepared; we must also demonstrate how these local spaces meet the criteria in paragraph 102 of the NPPF.

Community Aspirations: Some of the priorities identified as important for residents in the Questionnaire response are not actually achievable through land-based planning policies or are not within the remit of the Little Hallingbury Neighbourhood Plan. We need to identify these with the aim of addressing them via other avenues where possible, separate to but informed by the Neighbourhood Plan. Details are to be put together.

Landscape Assessment Survey Important Views. The 'Important Views' in the Village were discussed with a view to identifying these for the LHNP policy PROTECTING LITTLE HALLINGBURY'S LANDSCAPE CHARACTER. The important views from public vantage points, either within the built-up area or into or out from the surrounding countryside, were identified and will be updated in the LAS.

LHNP Coffee morning and Engagement Event 12th Oct. The graphics for the information boards were looked at and the task list and the various topics which will be covered were discussed. An announcement for VV has been prepared this is also on the LHNP Website and will be on social media. Posters to be put up advertising this event.

LHNP Website and Survey Monkey Licence Renewal. The invoices for the renewal of our website hosting and the Survey Monkey licence have been received. It was agreed to put these forward for payment.

LHNP Grants and Budget: An update on the expenditure to date from the two Grants we have obtained was given. The Locality Grant is open again and as soon as costs are identified we will make another application for the outstanding allocation of monies. The Locality Technical Grant packages may also assist us with aspects of the work we still have to carry out.

DATE OF NEXT MEETINGS: MONDAY 9th SEPT 2024 and MONDAY 30th SEPT both at 7.30pm
Little Hallingbury Village Hall.