

Minutes of Little Hallingbury Neighbourhood Plan Steering Group.

Tuesday 30th July 2024 7.30pm.

Present: Cara Fitzgerald, Jane Fitzgerald, Brenda Layton, Ben MacLean, Val McKirdy, Sue Meyer, Robert Wingard, Nicky Joshua RCCE.

Apologies: Donna Johnson, Keith Summerford.

Minutes of the last meeting were agreed.

Welcome: Nicky Joshua from RCCE was welcomed to the meeting.

Design Code report: This has now been signed off by Locality (Grant provider). An email has been sent to Nick Phillips at UDC who has overseen UDC Design Codes, (which have now been adopted by the Council); with a view to sharing our Design Code report with UDC. AECOM, who produced the report have been advised of a small number of changes and asked to quote for any work needed to refine the Design Code Guidance and Codes.

In order to communicate details of the Design Code report to residents, an article has been drafted for Village Views. This was discussed and agreed. BM will also write something on this for the magazine in his column. These articles will appear in the Sept '24 issue. They will also be communicated via FB and on our LHNP website page to ensure residents are aware of the report and how it could affect planning applications in future. A copy of the Design Code report will be placed in the Post Office/Community Shop for those not able to see this online.

Landscape Assessment report: The report is currently with Liz Lakes for amendment to the Key Views Map. In order to use the evidence in the report we need to make UDC aware of the document VM. It was also suggested we register this document on the National Register of LAS's. Liz lakes will be asked regarding the Key Views at whether the 'protected views' in the village are covered and also as to whether the 'Settlement Gaps' mentioned are sufficiently documented to allow a NP policy to be constructed.

LHNP Next Steps: The LHNP Vision and Draft Objectives were discussed; these will be used to drive the LHNP policies. The LHNP draft policies were also discussed, along with the evidence which will support these and how the policies relate back to the Vision and Objectives. It will be necessary to understand what our LHNP policies are going to be in order to brief a planning consultant and it was agreed to write a brief and obtain a quote for this work.

Sect 14 Consultation, once finalised all the LHNP policies must be communicated to obtain the views of the community. This will take the form of a questionnaire, asking for a YES/NO answer with space for comments for each policy.

Green Spaces: It was decided to undertake a 'Green Space Assessment' with a view to protecting the community used green spaces in the village. Whilst many of these are currently in Green Belt and thus afforded a degree of protection, the Green Space designation would provide the same protection should Green Belt boundaries change.

Community Aspiration Policies: There are certain areas which the LHNP will not be able to cover, some of these are outside the scope of the plan and others may be due to lack of funding. The LHNP can include 'aspirational policies' which seek to achieve these, or to do so should there be an opportunity in future.

Community Engagement event: It was decided to hold a Community Engagement event in October to provide residents with information regarding the various pieces of work undertaken by the LHNP Steering Group; Design Codes, LAS and HNS. The event can also be used to check the LHNP Vision and Objectives and to test the various Neighbourhood Plan policies which are being considered, before these are written. This will also allow us to see if the community's views from the Residents' Questionnaire have been interpreted correctly.

DATE OF NEXT MEETING TUESDAY 20th AUGUST 2024 -7.30pm Little Hallingbury Village Hall