

Minutes of Little Hallingbury Parish Council Neighbourhood Plan Sub-Committee.
Saturday 26th August 2023

Present: Sue Meyer, Val McKirdy, Keith Summerford, Robert Wingard.

Minutes of the previous meeting were agreed. No matters arising.

NP Website Update

Domain name agreed as **littlehallingburyneighbourhoodplan.co.uk** Parish Clerk and SM to be advised to start to create the links from the relevant websites to the **littlehallingburyneighbourhoodplan.co.uk** website from 4th Sept.

A holding page will be placed on the LHNP website whilst it is under construction. **ACTION RW**

Survey Monkey corrections to be done **ACTION RW**

Residents Questionnaire.

Questionnaire signed off for printing with amendment to website address and one alteration. Quantity agreed as 800. **ACTION VM.**

School Deputy Head and School Governors to be contacted to explain that we will be giving the staff Residents Questionnaires and ask for their support of this project. **ACTION SM**

Distribution lists for delivery and the printed Questionnaires will be given out at our next meeting.

The Questionnaire response methods will be looked after as follows:

Val McKirdy - Facebook/ Social media.

Sue Meyer - Phone calls.

Keith Summerford - LHNP email.

Robert Wingard - Survey Monkey and website.

Steering Group

Anyone volunteering for the Steering Group will be thanked and invited to our coffee morning and the next scheduled LHNP meeting.

Banners

The banner will consist of the LHNP logo and wording. It was agreed to have 4 banners:

- on hedge outside the Village Hall.
- at both ends of the Village on the main road.
- on the Sawbridgeworth Road/ Gaston Green.

Banner sizes to be determined and the fixings required by 31/8. **ACTION RW**

Smaller posters on the Village noticeboards, sizes and numbers to be determined. **ACTION VM**

Table top sale and Facebook Residents Feedback.

The Table Top Sale was a worthwhile exercise. Discussions were had with 25 or more residents. It was apparent most were unaware of NP and it was an opportunity to impart information. Issues raised were: recent building developments, traffic, loss of green Belt, pollution of Stort, type of housing available, will we be listened to...

LHNP Launch Event.

It was agreed to hold a Coffee morning in the Village Hall on Sat 7th October at 10.00am til 12 noon.

Village Views Articles - October

The LHNP article was discussed and revisions agreed. It was also decided to publish an article updating residents regarding the Local Plan.

Parish Council Update.

PC's will be updated on the progress over the summer and display boards with information used at the Table Top sale will be on display at the meeting. Approvals for expenditure will also be obtained. **ACTION ALL**

Budget/Expenditure.

The Government has announced that funding for NP through Locality is open again for this financial year. It was agreed to apply for this Grant. **ACTION VM**

NEXT MEETING SAT 9th SEPTEMBER VILLAGE HALL at 9am